

INC. VILLAGE OF CENTRE ISLAND
Filming Permit Application
303 Centre Island Road, Oyster Bay, New York 11771
Tel: 516-922-0606 Fax: 516-922-4708
Email: centreislandvillage@centreisland.org

APPLICANT INFORMATION

Company Name: _____

Contact Person: _____

Address: _____ City: _____ St.: _____ Zip: _____

Email address: _____

Tel.: Work _____ Cell: _____

PURPOSE OF FILMING:

SCOPE

Date(s) and times of the day that work will commence filming including set-up and breakdown:

Set-Up Date(s): _____ Time: (Start to Finish) _____

Filming Date(s): _____ Time: (Start to Finish) _____

Breakdown Date(s): _____ Time: (Start to Finish) _____

The number and type of vehicles:

Description of other large equipment (generators etc.)

Number of crew: _____

Number of actors: _____

CONSENT

Signed consent of the owner(s) for property to be used in or for filming:

Print Name: _____ Tel. No. _____

Address: _____

Signature: _____

Date: _____

ADJACENT PROPERTY OWNER INFORMATION

Along with the fees and the permit application signed by the homeowner, the homeowner **must** notify their neighbors of the intent to film on their property and secure a written approval from the road association and/or all neighbors involved, authorizing the filming.

Please list the name and address of the owner(s) of the adjacent properties:

Date of Consent

Date of Consent

Date of Consent

CONDITION OF APPROVAL

Permit Restrictions

At no time shall filming or the use of equipment therefor be conducted between the hours of 11:00 p.m. and 8:00 a.m.

No filming shall commence prior to 10:00 a.m. on Sundays. The Village Clerk may place further reasonable limitations on the hours of operation based on the needs of the particular neighborhood or the existence of conflicting scheduled events.

Insurance

No permit shall be issued until the applicant has deposited with the Village Clerk a certificate or policy of general liability insurance, including personal injury liability, in an amount not less than \$1,000,000 bodily injury and property damage combined single limit naming the Village as an additional insured, thereby providing a defense and indemnity from and against any claim, loss or damage resulting from the filming for which the permit is issued.

Fees

The fee for a filming permit is \$1,500 per day, which shall be paid in cash or certified check prior to the issuance of the permit. The permit must be submitted to the Village Clerk at least three business days prior to the issuance of the permit.

Incidental Costs

The applicant shall pay the actual cost for the incidental use of any Village personnel, services or equipment including Police overtime in connection with the filming. A refundable deposit of \$500 shall be made to the Village to ensure payment of these costs.

Checks should be made payable to the Village of Centre Island.

Signature of Applicant

Date

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 Approved

Denied/Reason:

Village Clerk

Date