

**INC. VILLAGE OF CENTRE ISLAND**

**303 CENTRE ISLAND ROAD  
OYSTER BAY, NY 11771  
TEL: 516-922-0606  
FAX: 516-922-4708**

**APPLICATION FOR OPEN HOUSE PERMIT  
(NOTIFICATION NEEDED 48 HOURS PRIOR TO DATE OF SHOWING)**

The undersigned requests a permit to conduct an Open House for the purpose of showing the below described property to prospective buyers and/or Real Estate Salespersons.

1. Contact Information:

Agent's Name \_\_\_\_\_ Tel. \_\_\_\_\_

Email: \_\_\_\_\_

Organization Name: \_\_\_\_\_

2. Owner of Premises:

\_\_\_\_\_

3. Location/Address of Open House:

\_\_\_\_\_

4. Date and Time of Open House:

\_\_\_\_\_

I have been provided with a copy of Local Law 3 of 1984 (see below) of the Incorporated Village of Centre Island and agree to comply with the provisions thereof.

Forwarded herewith is a check for the permit fee of \$50 dollars.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Clerk-Treasurer

\_\_\_\_\_  
Date

**OPEN HOUSE PERMIT**  
**LOCAL LAW 3 OF 1984**  
**(Abbreviated)**

It shall be unlawful for any person to conduct any personal property sale or open house sale in the Village of Centre Island without first filing with the Village Clerk the application and fees hereinafter specified and obtaining from the Village Clerk a permit to conduct such sale.

**Time for Filing Permit Application: Fees**

Notice must be given to Village at least 48 Hours prior to showing. Each application for an open house sale shall be accompanied by payment of a fee of \$50 dollars.

**Hours of Operations**

All personal property sales and open house sales shall be conducted between the hours of 10:00 a.m. and 4:00 p.m. on Friday or Saturday, or both consecutively, in any given week only.

**Advertising**

No signs, posters or other forms of advertising noticing to the public the existence of the personal property sale or open house sale may be placed upon the real property upon which the sale is conducted prior to the day on which the sale is to be conducted.

**Conditions for Issuance of Permit**

No permit for a personal property sale or open house sale, as defined by this chapter, shall be issued except by the Village Clerk or the Deputy Village Clerk upon a proper and sufficient showing by the applicant and a determination by the Village Clerk or Deputy Village Clerk that the provisions of this chapter have been or will be complied with and that proper safety and traffic precautions have been taken or will be taken to protect the public health, safety and welfare.

**Right of Inspection of Premises**

The Village Clerk, the Deputy Village Clerk, the Village Building Inspector, a police officer or any other person designated by the Mayor shall have the authority and right to enter upon any premises whereat a personal property sale or open house sale which is the subject of this chapter, is being conducted for the purposes of inspection for the existence of a permit, and such authorized person shall have the right and power to direct the immediate cessation and closing of such sale upon probable cause that the sale is being conducted in violation of this chapter.